North Oakland Transportation Authority (NOTA)

Meeting Minutes

**Thursday, January 18, 2024**

**NOTA Offices**

**675 S Glaspie Street, Oxford MI**

The meeting was called to order by Chair Mike McDonald at 4:32 p.m.

**Roll Call**

**Present** Representing

Mike McDonald, Chair Village of Leonard

Ed Brakefield Addison Township

Carl Cyrowski Village of Lake Orion

Ann Keltcsh - Virtual . At Large – Easterseals MORC

Tonya Waple TTI

Jack Curtis Oxford Township

Bruce Pearson Addison Township

Margaret Payne Oxford Township

Joe Madore Village of Oxford

**Absent - Excused**

Chris Barnett, Vice Chair Orion Township

Mike Flood Orion Township

Lori Bourgeau Village of Oxford

**Others Present:**

Lynn Gromaski NOTA Executive Director

Mike Joslyn NOTA Operations Manager

**Respects to the Flag**

The Pledge of Allegiance was given.

**Agenda Approval**

**Moved by** Carl Cyrowski, seconded by Ed Brakefield, to approve the agenda as presented. By voice vote the motion passed unanimously.

**Minutes Approval**

**Moved by** Ed Brakefield, seconded by Margaret Payne, to approve the minutes of the November 16, 2023 meeting (no meeting in December 2023) as presented. By voice vote the motion passed unanimously.

**Director’s Report**

**Moved by** Margaret Payne, seconded by Ed Brakefield, to receive and file the Director’s report.

By voice vote the motion passed unanimously.

**Public Comments** - none

**Monthly Financial Packet**

The monthly financial statements were presented.

**Moved by** Margaret Payne, seconded by Ed Brakefield, to receive and file the financial activity report. By voice vote the motion passed unanimously.

**Approval of the Bills**

November 2023 bills were presented for payment totaling $370,798.89.

Moved by Bruce Pearson, seconded by Margaret Payne, to approve the bills as presented. By roll call vote motion passed unanimously.

December 2023 bills were presented for payment totaling $69,039.97.

Moved by Ed Brakefield, seconded by Margaret Payne, to approve the bills as presented. By roll call vote motion passed unanimously.

**Old Business**

None

**New Business**

2024 NOTA Meeting Schedule was presented. Moved by Ed Brakefield, seconded by Margaret Payen, to approve the 2024 NOTA Meeting as presented. By voice vote the motion passed unanimously.

Approval of Purchase of 3 minivans with side ramp from Hoekstra on MiDeal State Contract was discussed. Each vehicle costs $63,740 for a total of $192,272.63. The approved budget is $180,000 but Oakland County said that we will do a midyear adjustment for the extra costs for the vehicles as well as other items such as Independence Township additional costs. Moved by Ed Brakefield, seconded by Margaret Payne, to approve the bills as presented. By roll call vote motion passed unanimously.

Director Lynn Gromaski discussed the Independence Township pilot which is starting March 1, 2024. We are hoping to have 10 vehicles parked at Clintonwood Park. Part of the agreement is to install an automatic fence to keep the vehicles safe. We are currently getting 3 quotes. We will be running an ad in the 4 local papers in April in their Fabulous over 50 series at the paper. The paper will include a free article with the ad. Lynn Gromaski will get the answer on who will maintain the Clintonwood lot.

**Public Comments** - none

**Monthly Rider and Mileage Reports**

Moved by Margaret Payne, seconded by Ed Brakefield, to receive and file the reports. By voice vote the motion passed unanimously.

**Board Member Comments**

Mike McDonald said we will have elections next month.

Ann Keltcsh said she is happy with the expansion and new areas of service.

**Adjournment**

Moved by Ed Brakefield, seconded by Margaret Payne, to adjourn the meeting at 5:04 p.m. By voice the motion passed unanimously.

*The next regular meeting is scheduled for Thursday, December 21 at 4:30 p.m. at NOTA Offices*

*Minutes initially drafted by Lynn Gromaski*